

Place

Date

Re: Reimbursement of private expenses for Green Food Experience

To whom it may concern,

For my private expenses regarding my voluntary work for PAN International e.V., I am hereby requesting the reimbursement of the following amount:

_____, ____ Local Currency _____

All invoices, bills, and receipts adding up to this sum are attached to this document.
Please transfer the funds to my account. The account details are known.

Best regards,

Name _____ **Surname** _____

Signature